

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES	
			J	1	23
2. AMENDMENT/MODIFICATION NO. 0007	3. EFFECTIVE DATE 29-Mar-2002	4. REQUISITION/PURCHASE REQ. NO. W58XUW-1354-7983	5. PROJECT NO.(If applicable)		
6. ISSUED BY USAED, KANSAS CITY 760 FEDERAL BUILDING 601 E 12TH STREET KANSAS CITY MO 64106-2896	CODE W58XUW	7. ADMINISTERED BY (If other than item 6) CODE			
		See Item 6			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			X	9A. AMENDMENT OF SOLICITATION NO. DACA41-02-R-0004	
			X	9B. DATED (SEE ITEM 11) 06-Feb-2002	
				10A. MOD. OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended.					
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A.THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B.THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C.THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D.OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) MATOC for IDIQ Construction Related to Security Engineering and Homeland Defense for the Knasas City District within the four-state area of Kansas, Missouri, Nebraska and Iowa. The purpose of this amendment is to delete an option from the project manager certification, modify the cost/price proposal requirements completely, change one clause from by reference to in full text and correct an inconsistency in the number of days for proposal acceptance.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)		29-Mar-2002	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

NOTE: To obtain a complete revised version of the solicitation, visit the Kansas City District's web page for electronic bid solicitations at <http://nwk-ebs.nwk.usace.army.mil/ebs/advertisedsolicitations.asp>.

SUMMARY OF CHANGES

1. Changes in Section 00010

Schedules I, II and III are deleted in their entirety. Instructions for price proposals are in Section 00110.

2. Changes in Section 00100

The following clauses which are incorporated by full text have been added or modified:

a. This clause is changed to add the full text version in lieu of incorporating it by reference.

52.215-1 INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION (MAY 2001)

(a) Definitions. As used in this provision--

"Discussions" are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

In writing, writing, or written means any worded or numbered expression that can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

"Proposal modification" is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

"Proposal revision" is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

"Time", if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

(b) Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

(c) Submission, modification, revision, and withdrawal of proposals. (1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show--

(i) The solicitation number;

(ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);

- (iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;
- (iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and
- (v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.
- (3) Submission, modification, or revision, of proposals.
- (i) Offerors are responsible for submitting proposals, and any modifications, or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.
- (ii)(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--
- (1) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or
- (2) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or
- (3) It is the only proposal received.
- (B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.
- (iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.
- (iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.
- (v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.
- (4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

- (5) Offerors shall submit proposals in response to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.
- (6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in response to an amendment, or to correct a mistake at any time before award.
- (7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.
- (8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.
- (d) Offer expiration date. Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).
- (e) Restriction on disclosure and use of data. Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall--
- (1) Mark the title page with the following legend: This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of--or in connection with-- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]; and
- (2) Mark each sheet of data it wishes to restrict with the following legend: Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.
- (f) Contract award. (1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.
- (2) The Government may reject any or all proposals if such action is in the Government's interest.
- (3) The Government may waive informalities and minor irregularities in proposals received.
- (4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.
- (5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.
- (6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.
- (7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.

(8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) The Government may disclose the following information in postaward debriefings to other offerors:

- (i) The overall evaluated cost or price and technical rating of the successful offeror;
- (ii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection;
- (iii) A summary of the rationale for award; and
- (iv) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(End of provision)

b. Section 00110 is deleted in its entirety and the following is inserted in lieu thereof. Changes from the earlier version are marked with a line on the left hand margin.

SECTION 00110

Submission Requirements and Instructions

1. PROPOSALS

Proposals for the work described herein, will be received until the date and time indicated on Standard Form 1442 in Section 00010, at the following address:

U.S. Army Engineer District, Kansas City
757 Federal Building
601 East 12th Street
ATTN: CENWK-CT-C/Wellons
Kansas City, Missouri 64106-2896

2. PROPOSAL FORMAT

a. The proposals shall be in the following format:

Proposal Document	Evaluation Factor	Original	Paper Copies	Electronic (CD) Copy*
VOLUME 1, Part 1	- Corporate Experience	1	6	1
VOLUME 1, Part 2	- Past Performance	1	6	1
VOLUME 1, Part 3	- Management Plan	1	6	1
VOLUME 2	- Subcontracting Plan	1	1	1
VOLUME 3	- Price	1	3	1

* Electronic Copy may combine all volumes on one CD or multiple 3.5 disks. Documents must be readable by Acrobat Reader 5.0 or Microsoft Office (PC) products. A certificate that the contents of the CD match exactly that which is provided on the original provided on paper will accompany the electronic copy. The electronic copy must be received within five (5) business days of the proposal due date.

The information required by paragraph: INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION, subparagraph (c)(2), shall be included in Volume 1, before Part 1.

b. Proposal Characteristics.

(1) All text must be legible and easily read. The page size of the offeror's proposal shall not exceed 8-1/2 inch by 11 inch. Diagrams, charts and tables shall conform to the paper size. All text shall be typed single-spaced. Margins (1-inch) shall be clean and clear. If fold-out charts are unavoidable and are to be utilized, all sheets shall be reproduced on 11 inch by 17 inch, and folded to 8-1/2 inch by 11 inch sheet size with title clearly visible at bottom right corner (will be counted as two sheets). Each volume shall be contained within a separate 3-ring binder (no heat or spiral bound volumes). Page Limitation: Not to exceed 200 pages. More than 200 pages will not be allowed in Volume 1. The following pages will not count towards the page limitation: Table of Contents, List of Tables, List of Figures, List of Appendices, and List of Acronyms. Pages subject to the page limitation will be consecutively numbered on the bottom right side of each page. *Should the proposal exceed 200 pages, pages 201 through the end will be discarded and will not be evaluated.*

(2) All proposals shall contain the requirements stated herein and every volume shall be identified by the volume number and name, address, and telephone number of the prime on the cover. Each volume shall also contain a Table of Contents, List of Tables, List of Figures, List of Appendices, List of

Acronyms and at the bottom left side of each page the volume number shall be included. The list of acronyms should include all acronyms appearing in the volume. The offeror's name, address, signature, and telephone number shall appear on any document to be evaluated.

(3) Proposal clarity, organization (as requested in this solicitation) and cross referencing is mandatory. No material shall be incorporated by reference. General cross-references or cross referencing guides will not be considered as appropriate cross references. In order for the proposal to receive an in-depth evaluation, it is necessary that the proposal be presented in a manner that will provide clarity, organization and cross referencing as required.

(4) Each evaluation factor and subfactor in Volume 1 shall be described in a separate section, appropriately tabbed in a report form. The information in all volumes shall be concise. Elaborate presentations are not necessary or desirable.

(5) The offeror shall submit Section 00010 and the Standard Form 1442 of this solicitation with his prices. Offerors may be required to provide complete cost and pricing data and certification or information other than cost or pricing data at a later date if needed to adequately evaluate price proposals.

3. PROPOSAL CONTENT

a. The Government may award a contract based on initial proposals received, without discussion of such proposals, to the offeror providing the best value to the government as evaluated using applicable factors. Accordingly, each initial proposal should be submitted on the most favorable terms from a price and technical standpoint that the offeror can submit to the Government. However, the Government may request additional information from offerors of proposals, which clarifies, supplements and/or changes, any proposal as submitted.

b. Each offeror's ability to perform the work set forth in this solicitation will be evaluated on the basis of his knowledge and understanding of the work, the quality provided by his total proposal and his capability and responsibility to accomplish the project. The evaluation will be based on the offeror's proposals. The proposals shall present a comprehensive, straightforward analysis of the resources and expertise required to perform the work. While knowledge of the RFP requirements is a prerequisite to preparing proposals, restatement of the RFP requirements shall be avoided. Proposals shall emphasize knowledge and understanding of work performance, not work identification.

c. Best value proposals will be selected.

d. The following factors and subfactors will be used to evaluate each proposal.

VOLUME 1

FACTOR 1. Corporate Experience. Provide in detail the experience of your organization in contracts of similar type and complexity, including a list of contracts relevant to the proposed contracts which your organization has completed within the last six years, or which are currently under contract and more than 50% complete. Provide the project name, a short description, the size, the owner's name and telephone number, the date of completion and the percentage of the project accomplished with your own forces. Information regarding the type and extent of work completed under the contract shall be included. The proposal shall be broken into separate parts, as shown below. Separate project lists may be provided for each subfactor.

Contracts of similar type and complexity include contracts for the formulation of plans or planning procedures for integrated security engineering solutions for mitigating complex, multiple tactic threats to assets, including combinations of criminal, terrorist, and/or espionage related threats. Solutions must have been integrated across building, sitework, and electronic security system components. Capabilities provided included investigating and analyzing protective measures for acoustical eavesdropping threats. Application of engineering for all aspects of commercial and military electronic security systems (ESS) included, but was not limited to, Joint-Service Interior

Intrusion Detection System (J-SIIDS) and Integrated Commercial Intrusion Detection System (ICIDS). Performance included security engineering site surveys (vulnerability assessments) that addressed the identification of threats to assets, the vulnerabilities of assets to those threats, and the protective measures to mitigate the threats. Performance included development of programming level design recommendations and construction cost estimates for security measures identified to mitigate shortcomings discovered during the security engineering survey and vulnerability assessment.

Specific areas to be highlighted include:

- Significant experience in conducting threat assessment for governmental facilities.
 - Experience in evaluating security operations for large organizations with multiple locations and type of facilities. Security operations include operating procedures and work policies.
 - Experience in conducting Crime Prevention through Environmental Design (CPTED) surveys.
 - Experience in providing strategic security planning services and providing cost estimates and implementation plans.
 - Experience in setting up organizational security awareness education programs.
 - Experience that demonstrates full multidiscipline capabilities in engineering and architectural design (including production of construction documents, specifications and design drawings.) Experience should include both the retrofit of existing facilities and construction of new facilities.
 - Experience in construction administration for the installation of security systems and force protection enhancements for existing facilities. In addition, experience with the construction of new facilities incorporating the latest technology in security monitoring and force protection.
 - Experience in the evaluation of security systems, policies and procedures in the post-occupancy of the facilities.
 - Certification of the Project Manager as a Certified Protection Professional (CPP) by the American Society for Industrial Security (ASIS), or other accreditation from a nationally recognized professional industrial security association.
 - Experience in using Corps of Engineers Technical Manuals in force protection and security engineering.
 - Experience in requirements determination, planning, design, and construction of active and passive measures required to protect population, area, and infrastructure.
 - Experience in requirements determination, planning, design, and construction of measures to deter, defend against, and mitigate the effects of threats, disasters, and attacks.
 - Experience in developing and implementing measures, structural and non-structural, which ensure availability, integrity, survivability, and adequacy of critical assets.
- a. Designer experience with projects of similar type, size and complexity. For this subfactor, identify projects where the offeror performed design services similar to this project.
 - b. Construction experience with projects of similar type, size and complexity. For this subfactor, identify projects where the offeror performed construction services similar to this project. In addition to the above criteria, construction experience may also include either Civil Works or Military projects for the US Army Corps of Engineers or another Federal Agency in the approximate range of \$50,000 to \$3,000,000. "Civil Works" normally covers water control projects and minor building projects at lake projects. The work may include construction, renovation, repairs, preventive maintenance, and environmental abatement/improvements for security engineering and homeland defense type projects.
 - c. Utilization of Small Businesses, Small Disadvantaged Businesses, and Women Owned Small Businesses. For ten of the most relevant projects listed for Corporate Experience, identify the goals (if any) and the actual percentages of subcontracted dollars that were awarded and performed by small businesses, small disadvantaged businesses, and women owned small businesses. The percentage for small businesses should include all small businesses, including disadvantaged and women owned businesses. SF 294s, where available may be used. If the project was done for a non-federal organization, information normally provided on a SF 294 shall be provided in letter format.

FACTOR 2. Past Performance. Past performance will be evaluated in the areas indicated in the subfactors shown. Past performance information may be obtained from other than the sources identified by the offeror, included but not limited to past performance evaluations in the Construction Contractors Appraisal Support System (CCASS).

Provide a Performance Evaluation, for both construction and design, for five government or private projects of similar scope or complexity completed by the offeror as a prime contractor in the last three years. The Past Performance Evaluation Questionnaire along with a sample transmittal letter, are located at the end of this section and must be completed by personnel for whom the offeror has performed work. These Performance Evaluations must be provided by the offeror to persons who have knowledge of this information on past performance. Once completed, these evaluations must be sent directly to the address in Section 00100, Paragraph: PROPOSALS, by the persons completing these evaluations.

The offeror shall not review the Performance Evaluations after they have been completed, and the persons completing these evaluations shall be informed that the Government will hold their names confidential. At no time during the evaluation process, debriefings or after award, will the names of the individuals providing reference information about an offeror's past performance be revealed to the offeror or to any other party. The Government shall receive these evaluations no later than the date the offeror's proposal is due.

The Performance Evaluations should clearly identify the proposer's identity and the project or portion of a project being evaluated. It is helpful to give your evaluators a short synopsis of the project or portion of a project that you wish them to evaluate. It is also helpful to include an SASE or overnight delivery envelope addressed to the address found in Section 00100, paragraph: PROPOSALS, and inform the evaluators to forward the evaluation in a timely manner. It is the proposer's responsibility to ensure that evaluators have completed and forwarded the evaluation in a timely manner. Those Performance Evaluations not received by the time and date initial proposals are due will not be considered. In addition, the offeror will provide the following information in the proposal about these projects:

- i. Title, location and contract number.
- ii. Dates of contract execution (start and completion).
- iii. Contracting agency.
- iv. At least two current points of contact (names, current phone and fax numbers).
- v. Brief description of the circumstances surrounding the following as they apply and any corrective action taken to preclude recurrence:
 - (1) Contract termination, in whole or in part.
 - (2) Failure to complete awarded work.
 - (3) Liquidated damages or actual damages assessed for delay in meeting completion dates.

The following subfactors will be evaluated by the Government:

a. **Quality of Product and Services.** Reviews how well the offeror has complied with contract requirements in the past and conformance with standards of good workmanship. Contractor Quality Control needs to be demonstrated and an achievement plan given.

b. **Customer Satisfaction.** Reviews how satisfied prior customers and end users are with the offeror's completed work. Includes the willingness of prior customers to do business with the offeror again if given the choice.

c. **Timeliness of Performance.** Reviews how well the contractor has adhered to contract schedules.

FACTOR 3. Management Plan. Provide in detail your organization's plan to manage, coordinate, integrate and control the work required for this project within the requirements of this RFP. See also paragraph: MANAGEMENT PLAN in Section 01100. The plan shall be broken down into three separate parts (each part will be evaluated as a separate subfactor):

a. General Management Structure and Plan. In this section, include information regarding the overall management structure and management strategy and tactics you will use to successfully manage this contract. An organization chart showing the proposed management structure and chain of command (both for the organization responsible for this contract as well as the larger organization of the firm) shall be included. The Plan shall also cover manpower availability and utilization, including in-house, subcontractors and/or joint venture partners. The Plan shall address the availability of additional regular employees who will be utilized in support of the project to indicate the depth and size of the offeror's organization. This data may be in summary form indicating the numbers of personnel by category, such as General Construction Superintendents, Quality Control personnel, Planning and Scheduling personnel, Safety Engineers, Procurement personnel, Contract Administrators, etc. Outline personnel task responsibilities.

Specific areas to be highlighted include:

- Capabilities
 - Efficient Utilization and Balance of Resources
 - Depth and Size of Organization
 - Ability to Respond and Mobilize
 - Corporate Commitments
 - Innovative Technology
- Organizational Structure
 - Organization Approach
 - Contractual Arrangements

b. Coordination of multiple subcontractors working on concurrent multiple task orders at different installations to meet specific schedule requirements and maintain adequate quality. The Plan shall indicate what work will be subcontracted and what work will be done by the offeror's own forces. The offeror shall state how multiple subcontractors will be coordinated on multiple concurrent task orders at different installations to complete the work within the timeframe specified for each task order, and still maintain adequate quality levels.

c. Key Personnel, Subcontractors and Outside Associates or Consultants. The offeror shall state the individuals, subcontractors, and outside associates or consultants that the offeror considers to be key to the success of the contract. At a minimum, resumes for the General Contractor's (G.C.) Site Supervisor, G.C. Field Superintendent, GC Quality Control Manager, Security Engineer, Principal Designer's Project Manager Engineer, and Certified Industrial Hygienist shall be provided. The offeror may provide additional resumes, within the page limitation, should they so desire. These individuals are key in accordance with SCR-DB-0004, Key Personnel, Subcontractors and Outside Associates or Consultants (See Section 00800).

VOLUME 2

FACTOR 4 - Subcontracting Plan. All items in the sample Subcontracting Plan format provided in Section 00600 must be discussed in the Subcontracting Plan submitted. Proposers must not give cursory answers or discussions to the issues that must be addressed in the Subcontracting Plan; full and complete information is required.

Small businesses are not required to submit a Subcontracting Plan nor the additional past utilization information stated above. Small businesses will receive an automatic "Excellent" rating for this factor. Subcontracting will be part of the trade off process in the best value determination by the Government and may be used as a final discriminator when comparing competing large businesses.

VOLUME 3

FACTOR 5 - Price.

A. The first part will consist of the rates to be charged on subsequent task orders.

1. Labor Rates - At a minimum, the offeror will provide rates for the disciplines described below. Profit is addressed on each task order and should not be included in your rate proposal. Your proposal should include, at a

minimum, the prime contractor's rates as well as the subcontractors and outside consultants identified as key in Volume I. Each rate shall be itemized to show average direct labor hourly rate and all applicable indirect rates.

G.C. Site Supervisor
G.C. Field Superintendent
G.C. Quality Control Manager
G.C. Field Office Engineer
G.C. Field Office Clerk
Security Engineer
General Contractor Principal
Project Manager Engineer
Architect
Civil Engineer
Structural Engineer
Interior Designer
Cost Engineer
Mechanical Engineer
Electrical Engineer
CADD Technician
Editor/Writer
Clerical
Project Scheduler
Certified Industrial Hygienist
Environmental Engineer
Environmental Bio-Engineer
Traffic Engineer
Procurement Specialist
Chemist
Geologist
Toxicologist
Microbiologist
Chemical Engineer

2. For each firm, unless only one rate applies, show the indirect rates to be applied to non-labor costs. These include burdens for subcontracted work, equipment, and materials.

3. For construction tasking that is not covered by R.S. Means, show the indirect rates to be applied to all costs not already covered by other areas of the proposal.

4. For construction tasking that is covered by R.S. Means, show the coefficient(s) to be applied. The bare cost data in the current "Building Construction Cost Data" will be used. The coefficient will cover field and home office overhead for the prime contractor and will be applied to all costs including materials, labor, equipment costs and subcontracted work. Derivation of coefficients shall be provided to reflect any required cost adjustments due to locality, efficiency, effort, materials, labor or equipment, plus addition of field and home office overheads. Show the coefficient(s) for each of the three calendar years of the contract.

5. For subsequent calendar periods, show the proposed escalation factor to be applied to direct costs (other than costs covered by R.S. Means).

B. The second portion of this Volume 3, Price will include a proposal in response to the sample task order that follows this section. **This portion of Volume 3 is limited to no more than 10 pages.**

1. Sufficient detail is required to determine the adequacy and reasonableness of the price proposal. At a minimum, provide a summary page that provides totals for assessment, design and build efforts. The assessment and design portions will include totals for each discipline (using fully burdened rates from part A, total labor, total other direct

costs including separate totals for each consultant, total proposed profit, total travel, and the grand total. Provide a simplified time/task analysis and list of assumptions as backup justification for the discipline hours.

2. For the construction tasking, provide a R.S. Means proposal with the proposed coefficient applied. A sample Means proposal is attached.

C. ADDITIONAL INFORMATION TO BE PROVIDED IN VOLUME 3:

- 1) The Offer (the SF1442) duly executed with an original signature by an official authorized to bind the company.
- 2) Acknowledgement of all amendments to the solicitation in accordance with the instructions on the Standard Form 30 (amendment form).
- 3) The completed Section 00600 of the solicitation (Representations and Certifications).
- 4) For joint ventures, the information required by paragraph "Joint Ventures."

4. JOINT VENTURES

Joint ventures shall submit the following additional documentation regarding their business entities:

- (a) A certified copy of their Joint Venture agreement.
- (b) A detailed statement outlining the following in terms of percentages, where appropriate.
 - (1) The relationship of the joint venture parties in terms of business ownership, capital contribution, and profit distribution or loss sharing.
 - (2) The management approach of the joint venture in terms of who will conduct, direct, supervise and control the project and have custody and control of the assets of the joint venture and perform the duties necessary to complete the work.
 - (3) The structure of the joint venture and decision-making responsibilities of the joint venture parties in terms of who will control the manner and method of performance of the work.
 - (4) The bonding responsibilities of the joint venture parties.
 - (5) Identification of the key personnel having authority to legally bind the joint venture to subcontracts and state who will provide or contract for the labor and materials for the joint venture.
 - (6) Identification of party maintaining the joint venture bank accounts for the payment of all expenses and the deposits of all receipts, keep the books and records, and pay applicable taxes for the joint venture.
 - (7) Identification of party furnishing the facilities, such as office supplies and telephone service.
 - (8) Identification of party having overall control of the joint venture.

Other sections of the proposal shall identify, where appropriate, whether key personnel are employees of the individual joint venture parties and identify the party, or hired as employees of the joint venture.

If one of the joint venture parties possesses experience and/or past performance as a Federal Government contractor or as a Corps of Engineers contractor, that experience and/or past performance will be included as the experience and/or past performance of the joint venture.

SAMPLE TASK ORDER

Sunday at 1:00 pm the MATOC Contractors are requested to provide a cost proposal as follows:
For protecting the fresh water treatment plant only. A televised international political guest town hall meeting will be held in the park on Thursday at 6:00 PM.

The Homeland defense warning code is yellow.

Elevated Condition Yellow

Significant risk of terrorist attacks. In addition to the previously outlined Protective Measures, the following may be applied:

- Increasing surveillance of critical locations;
- Coordinating emergency plans with nearby jurisdictions;
- Assessing further refinement of Protective Measures within the context of the current threat information; and
- Implementing, as appropriate, contingency and emergency response plans.

Environmental and Geographic:

Location: Somewhere in a Great City of America.

Landforms: Large Hills surround three sides and a major river surrounds the fourth side.

Terrain: Flat typical old town city block.

Vegetation: Tall and new trees line the entire street system.

Land use: City Government block 1000 feet square with a Police Station on South West one 1/4 corner, City Hall on one 1/4 North West Corner, Fresh water treatment plant on North East 1/4 one corner and a city park on the remaining South East 1/4 corner.

Landscaping and Site:

Landscaping: Typical City landscape layouts.

Site Features:

Fences placed only to meet OSHA requirements at the fresh water treatment plant. Spur railroad track supplies fresh water treatment plant. The main rail is parallel 200 feet north of the block. Street parking is on all four sides of the block.

Refuse Removal: Typically located in parking lots and pathways.

Architectural/Structural:

The city hall is 100 ft x 100 ft five stories height and was designed during the 1960's with a flat roof and glass curtain walls. The police station is a typical 24'x42' double wide manufactured building.

Barriers and Access Control:

The only secure features are the one block holding cell, gun safe and city hall safe.

Detection Systems: None

Response Force Makeup and Time Analysis

Armed Force: One person Police Patrol. The city will get the additional security forces when needed.

Volunteer Fire Department

Total response time = 10 minutes

Manpower Allocation: None

Political Considerations

Appearance: Hometown business district character must be maintained.
Full Public Access and open. Population 6,000.

Financial Considerations: The city has a limited amount of funds to draw from.

Regulatory Considerations: Uniform Building Code.

Procedural and Operational Considerations:

Typical user requirements, accessibility and deliveries: Twenty-four hour operation for the fresh water treatment plant and police station. Park access sunrise until 10:00 p.m. all week. City Hall access Monday thru Saturday 8:00 am to 5:00 p.m.

The Asset. Fresh water treatment plant is two open eight foot by 40-foot portable semi trailer system. It has a standby portable diesel fuel generator for electrical power with a 1000 gal diesel fuel tank. The water is drawn from the river 2000 feet away north of the site.

INSTRUCTIONS FOR PROPOSAL

The sample proposal shall address the following on no more than ten sheets of 8"x11" paper using a 12-pitch font. No drawings shall be used.

1. Statement of vision and approach to secure the fresh water supply site only
2. Proposed assessment /design team disciplines (not names of personnel).
3. Proposed assessment /design team labor hours broken down by disciplines.
4. A 48-hour construction plan listing passive physical means to be placed/installed.
5. Proposed public and nonpublic access plan to the area during a major event.
6. Proposed permanent passive physical means to be placed.
7. Proposed public and non public access plan during daily activities.
8. Total Assess/Design cost. Use Kansas City, Mo locality as cost basis. The assessment and design portions will include totals for each discipline (using fully burdened rates from part A, total labor, total other direct costs including separate totals for each consultant, total proposed profit, and the grand total.
9. Total construction labor and material cost for the 48-hour and permanent protective measures. Use Kansas City, Mo locality as cost basis.
10. Recommended additional forces the city will need to provide if any.

SAMPLE MEANS PROPOSAL FOLLOWS

PROJECT : SAMPLE
ARCH/ENGR : KPO
QUANTITIES BY: KPO
DESCRIPTION : SAMPLE ESTIMATE

LOCATION : RICHARDS GEBUR SAMPLE
OWNER : MARINE CORPS
ENTERED BY : KPO
TYPE : FINAL

LEVEL 2 : 0 USER SUBDIVISION

LEVEL 1 : 02 Site Construction

DESCRIPTION LINE NUMBER ASSEMBLY# WBS LEVELS	QUANTITY PERLABOR	CREW PERMATL	D/O PEREQUIP NOTES	M/H	SEARCH1 MATERIAL	SEARCH2 LABOR	EQUIP	UNIT TOTAL	SUB
Pipe insulation, fiberglass, 1-1/2" thick, 4" diameter								L.F.	
02091 330 1300 000 M	40.000	Q14 M	130.000	0.123	4.16	5.88	0.00	10.04	
	100.00	100.00	100.00	4.923	166.32	235.27	0.00	401.59	

0 USER SUBDIVISION			SUB TOTALS :	5	166	235	0	402	0
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02 Site Construction			LVL TOTALS :	5	166	235	0	402	0
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LEVEL 2 : 0 USER SUBDIVISION

LEVEL 1 : 15 Mechanical

DESCRIPTION LINE NUMBER ASSEMBLY# WBS LEVELS	QUANTITY PERLABOR	CREW PERMATL	D/O PEREQUIP NOTES	M/H	SEARCH1 MATERIAL	SEARCH2 LABOR	EQUIP	UNIT TOTAL	SUB
HVAC dml, boiler, electric								Ea.	
15055 300 0300 000 M	1.000	Q19 M	6.000	4.000*	0.00	200.97	0.00	200.97	
	100.00	100.00	100.00	4.000*	0.00	200.97	0.00	200.97	
			Tasked similiar but man hours changed.						
Plumbing dml, piping, metal, to 1-1/2" dia								L.F.	
15055 600 2000 000 M	40.000	PLUM1M	200.000	0.040	0.00	2.15	0.00	2.15	
	100.00	100.00	100.00	1.600	0.00	86.00	0.00	86.00	

LEVEL 2 : 0 USER SUBDIVISION

LEVEL 1 : 15 Mechanical

DESCRIPTION LINE NUMBER ASSEMBLY# WBS LEVELS	QUANTITY PERLABOR	CREW PERMATL	D/O PEREQUIP NOTES	M/H	SEARCH1 MATERIAL	SEARCH2 LABOR	EQUIP	UNIT TOTAL	SUB
0 USER SUBDIVISION			SUB TOTALS :	6	0	287	0	287	0

LEVEL 2 : 1 Building Services Piping

LEVEL 1 : 15 Mechanical

DESCRIPTION LINE NUMBER ASSEMBLY# WBS LEVELS	QUANTITY PERLABOR	CREW PERMATL	D/O PEREQUIP NOTES	M/H	SEARCH1 MATERIAL	SEARCH2 LABOR	EQUIP	UNIT TOTAL	SUB
Pipe st, sch 40, thrdded, W/cplg&clv type hgr, 10" OC, bk, 1-1/4" dia								L.F.	
15107 620 0590 000 M	40.000	Q1 M	89.000	0.180	2.24	8.70	0.00	10.94	
- - - - -	100.00	100.00	100.00	7.191	89.76	347.87	0.00	437.63	
Pipe, steel ftngs, MI, 150 lb., black, 90° elb, straight, 1-1/4"								Ea.	
15107 640 5110 000 M	9.000	Q1 M	22.000	0.727	4.62	35.18	0.00	39.80	
- - - - -	100.00	100.00	100.00	6.545	41.58	316.64	0.00	358.22	
Pipe, steel ftngs, malleable iron, 150 lb., black, tee, straight, 1-1/4"								Ea.	
15107 640 5520 000 M	2.000	Q1 M	14.000	1.143	7.09	55.29	0.00	62.38	
- - - - -	100.00	100.00	100.00	2.286	14.19	110.57	0.00	124.76	
Pipe, steel ftngs, MI, 150 lb., black, union, with brs seat, 1-1/4"								Ea.	
15107 640 7060 000 M	2.000	Q1 M	21.000	0.762	12.70	36.86	0.00	49.56	
- - - - -	100.00	100.00	100.00	1.524	25.41	73.71	0.00	99.12	
Valves, stainless steel, check, 200 lb., threaded, 1" size								Ea.	
15110 800 1750 000 M	3.000	PLUMIM	19.000	0.421	111.10	22.63	0.00	133.73	
- - - - -	100.00	100.00	100.00	1.263	333.30	67.89	0.00	401.19	

LEVEL 2 : 1 Building Services Piping

LEVEL 1 : 15 Mechanical

DESCRIPTION LINE NUMBER ASSEMBLY# WBS LEVELS	QUANTITY PERLABOR	CREW PERMATL	D/O PEREQUIP NOTES	M/H	SEARCH1 MATERIAL	SEARCH2 LABOR	EQUIP	UNIT TOTAL	SUB
Steam trap, CI body, threaded, inverted bucket, 3/4" pipe									
15120 760 0070 000 M	1.000	STPIIM	10.000	0.800	189.20	43.48	0.00	Ea.	
	100.00	100.00	100.00	0.800	189.20	43.48	0.00	232.68	
Pumps, cnds ret sys, DX, 2 ps, 3/4 H.P. Mts, float sw, altntor, 15 G									
15180 300 1060 000 M	1.000	Q1 M	0.500	32.000	1980.00	1548.00	0.00	Ea.	
	100.00	100.00	100.00	32.000	1980.00	1548.00	0.00	3528.00	
1 Building Services Piping	SUB TOTALS :			52	2673	2508	0	5182	0
15 Mechanical	LVL TOTALS :			57	2673	2795	0	5469	0
	JOB TOTALS :			62	2840	3030	0	5870	0

		MATERIAL	LABOR	EQUIP	SUB	TOTAL
TOTAL BEFORE MARK-UP		2840	3030	0	0	5870
SALES TAX	0.00%	0				
MATERIAL MARK-UP	0.00%	0				
LABOR MARK-UP	0.00%		0			
EQUIPMENT MARK-UP	0.00%			0		
SUBCONTRACTOR MARK-UP	0.00%				0	
		2840	3030	0	0	5870
JOB TOTAL :BEFORE CONTINGENCY						5870
CONTINGENCY	0.00%					0
BOND	0.00%					0
JOB TOTAL :CONTINGENCY AND BOND INCLUDED						\$ 5870
COEFFICIENT	0.8800					\$ -704
JOB TOTAL :COEFFICIENT INCLUDED						\$ 5166
CCI MARK-UP	1.000					0
CCI OPTION :Average						
STATE :MISSOURI						
CITY :KANSAS CITY						
JOB TOTAL :CCI MARK-UP INCLUDED						\$ 5166

Estimate File Lookup

Current Estimate Folder

H:\PUL2001\estimate\

SAMPLE - CCI Report Options

Reporting Level

Detailed

Report Heading

BURDENED DETAILED REPORT

Search

City Cost Index Adjustment Options

- Installation 101.10 %
- Material 99.00 %
- Total 100.00 %
- Average 100.00 %

City Cost Index

KANSAS CITY
States
MISSOURI
Cities
KANSAS CITY

Search

W

WB

1

2

3

4

5

6

Start Level 1 01

Sales Tax 0.00 %

Sub Contract 0.00 %

End Level 1 16

Material 0.00 %

Bond 0.00 %

Labor 0.00 %

Contingency 0.00 %

Summarize Assemblies

Equipment 0.00 %

Square Footage

Burdened

Coefficient 0.88

000000

OK

Cancel

Merge Estimates

Comparison Report

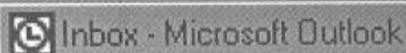
Delete

Estimate Details

Edit Header Information

Modify Components

CCI/Re



c. Section 00110 is deleted in its entirety and the following is inserted in lieu thereof. Changes from the earlier version are marked with a line on the left hand margin.

SECTION 00120

Proposal Evaluation and Contract Award

1. FORMAL SOURCE SELECTION PROCESS

All offers received in response to this solicitation will be evaluated in accordance with formal source selection procedures. The principle objective of this process is to select responsible offerors to be the overall Best Value to the Government, price and other factors considered (the Best Value). The Government reserves the right to consider and evaluate information regarding past performance from sources outside the proposal. The right is reserved to reject any or all offers. Award may be made to the superior proposals, regardless of cost or price, provided that price is determined to be reasonable. The process is designed to ensure the impartial, equitable, and comprehensive evaluation of all technically acceptable, responsible proposals received in response to this particular solicitation.

a. Source Selection Organization.

The source selection organization is established as a separate organization and management chain of command whose only purpose is to accomplish the objective above. The organization consists of a Source Selection Authority (SSA), Source Selection Advisory Council (SSAC) and a Source Selection Evaluation Board (SSEB). The SSEB is comprised of separate Technical Evaluation and Price Evaluation teams. The organization is designed to ensure active ongoing involvement of appropriate contracting, technical, logistics, legal, price analysis, small business, and other functional staff management expertise.

b. Source Selection Procedure.

The source selection procedures will begin with an initial review of proposals and continue with a technical and price evaluation conducted by the SSEB. The SSEB shall evaluate the proposals based solely on the evaluation criteria identified in paragraph: Evaluation Factors, below. The results of the SSEB evaluations will be presented to the SSAC, who will rank the proposals based on the Best Value to the Government, price and other factors considered. The SSA will also either make the final source selection decision or determine whether it is appropriate to engage in clarifications or communication prior to establishment of a competitive range, or to establish a competitive range and conduct discussions with those offerors that are included in the competitive range. The Government intends to award without discussions. All communications leading to establishment of the competitive range will be conducted in accordance with FAR Part 15.306b.

If a competitive range is established, discussions will be conducted with offerors who are included in the competitive range. After conclusion of discussions and receipt of final revised technical proposals, the SSEB will complete the evaluation and establish final ratings. Results of the final technical ratings will be presented to the SSAC. The SSAC shall then rank the proposals based on the Best Value to the Government, price and other factors considered, and present to the SSA for the final source selection decision. If appropriate, the SSA will apply the tradeoff process in the Best Value Continuum.

The proposals received in response to this RFP will be evaluated utilizing a rating system to select the most advantageous proposal. To be considered acceptable, each offeror shall specifically address each of the evaluation factors listed below. Sufficient detail shall be provided, citing specific data as may be required, such that the proposal may be adequately evaluated. The proposal must show clearly that the offeror has an understanding of the work tasks required and has the capability and responsibility to accomplish the project.

The Government is not responsible for information overlooked during the evaluation that is not located in the appropriate proposal section. To ensure that evaluation credit is appropriately received for proposal material submitted, do not incorporate by reference documents not contained in the proposal. References to other sections of the proposal shall be by specific paragraph number (and name, if applicable), page number and section.

2. BASIS FOR AWARD

The Government intends to select, without discussions, up to two responsible offerors whose proposals conform to the solicitation and are determined to be the Best Value to the Government in accordance with the following relationship between price and technical merit. The technical evaluation factors, when combined, are significantly more important than price (see paragraphs below: Relative Weight of Technical Evaluation Criteria and Price). The closer the total evaluated technical scores of acceptable proposals are to one another, the greater will be the importance of price in making the selection determination. The closer the final price evaluations are to one another, the greater will be the importance of the total evaluated technical scores in making the selection determination.

3. EVALUATION FACTORS

Evaluation factors are listed below. All factors will be evaluated on the completeness, conciseness, and relevance of information provided. These factors are listed in the order of importance described in paragraph: Relative Weight of Technical Evaluation Criteria, with price being significantly less important than all technical factors combined.

FACTOR 1 (Volume 1, Part 1) – Corporate Experience

- a. Designer Experience with projects of similar type, size and complexity.
- b. Construction experience with projects of similar type, size and complexity.
- c. Extent of subcontracting with small businesses, small disadvantaged businesses and women-owned businesses.

FACTOR 2 (Volume 1, Part 2) – Past Performance

- a. Quality of product and service.
- b. Customer satisfaction.
- c. Timeliness of performance.

FACTOR 3 (Volume 1, Part 3) – Management Plan

- a. General management structure and plan.
- b. Coordination of multiple subcontractors working on concurrent multiple task orders at different installations to meet specific schedule requirements and maintain adequate quality
- c. Key Personnel, Subcontractors, and Outside Associates and Consultants

FACTOR 4 (Volume 2) – Subcontracting Plan

FACTOR 5 (Volume 3) – Price

4. RELATIVE WEIGHT OF TECHNICAL EVALUATION CRITERIA

Factor 1 is the most important technical factor. Within Factor 1, subfactor a is most important and subfactor b is slightly less important than subfactor a. Subfactor c is significantly less important than subfactor b.

Factor 2 is slightly more important than factor 3. Factor 2 is weighted slightly less than Factor 1. Within Factor 2, subfactor a is the most important; subfactor b is slightly less important than subfactor a; and subfactor c is slightly less important than subfactor b.

Factor 3 is significantly more important than factor 4. Within Factor 3, each subfactor is equal in value.

Factor 4 is significantly less important than Factor 3.

Factor 5 (Price) is significantly less important than Factors 1 – 4 combined.

5. PAST PERFORMANCE

In the course of evaluating offerors' proposals, the Source Selection Evaluation Board may contact references submitted by the offeror. The SSEB may also check past performance information obtained from sources other than those identified by the offeror.

At no time during this process, nor during the debriefing, nor after award, will the names of the individuals providing reference information about an offeror's past performance be revealed to the offerors or to any other party.

Sheer numbers of confirmed negative comments may not give the offeror an overall rating of less than satisfactory. Negative comments in areas that are not of vital importance to the successful performance of this contract may not result in a rating of less than satisfactory. Conversely, one or only a few negative confirmed comments in areas of vital importance to the successful performance of this contract may render an overall past performance rating less than satisfactory.

During the evaluation, the following will also be taken into consideration: the age and relevance of past performance information; the offeror's overall work record; if there are any problems identified, the number, type, and severity of the problems and the effectiveness of corrective actions taken.

During the ranking process the SSA may also consider past performance information in evaluating overall risk associated with a particular offeror.

6. SMALL DISADVANTAGED AND WOMEN-OWNED BUSINESS SUBCONTRACTING PLAN

The Government will evaluate the Subcontracting Plan in accordance with Appendix CC, Subcontracting Plan Evaluation Guide, of the Army Federal Acquisition Regulation Supplement (AFARS).

Small businesses are not required to submit a Subcontracting Plan nor the additional past utilization information stated above. Small businesses will receive an automatic "Excellent" rating for Factors 3d and 4. Subcontracting will be part of the trade off process in the best value determination by the Government and may be used as a final discriminator when comparing competing large businesses.

7. PRICE

a. Price will not be point-scored, but will be subjectively evaluated. The specific evaluation process is described below. The technical evaluation factors, when combined, are significantly more important than price. The closer the total evaluated technical scores of acceptable offers are to one another, the greater will be the importance of price in making the selection determination. The closer the final price evaluations are to one another, the greater will be the importance of the total evaluated technical scores in making the selection determination.

b. In the event, during the course of the analysis, the Price Evaluation Team (PET) has reason to question the reasonableness of a price proposal, or has reason to believe there is unbalancing in the price proposal, the PET may conduct such additional reasonable analysis as it requires in order to complete a thorough price analysis. Because the evaluation of the price proposal will represent a portion of the total evaluation, it is possible that an offeror might not be selected because of an unbalanced or an unreasonable price proposal.

c. The Price Evaluation Team (PET) for Best Value determination will evaluate each proposal's labor category cost and coefficients. This will be done by first analyzing the rates to determine reasonableness and realism. A second

analysis will review the offeror's sample task order proposal. In addition to reviewing the bottom line figures, the evaluation team will determine the risk for successful completion of the offeror's proposal. The risk assessment will consider whether the proposal adequately addresses the technical and schedule requirements of the sample task order. A third analysis will be the calculation of the fully burdened rates according to a predetermined though undisclosed, anticipated utilization of requested labor categories. Where more than one rate is provided for any one discipline, an average of the rates proposed will be used. The fourth and final analysis will evaluate the cost increase for the option years for best value. Of the four analyses to be completed, the second analysis (sample task order) is most important, the third analysis (weighted labor rates) is slightly less important, and the first and last analyses are equal and slightly less important than the third.

d. The evaluated price information will be reported to the SSA. The SSA will utilize the technical ratings and the price evaluations in preparing its overall ranking of the proposals and as to the Best Value determination for selection of successful offerors.

8. DEBRIEFING

In accordance with FAR 15.505 Preaward Debriefing of Offerors, and FAR 15.506 Postaward Debriefing of Offerors, the offeror should be aware of the following.

PREAWARD DEBRIEFING OF OFFERORS (FAR 15.505)

Offerors excluded from the competitive range or otherwise excluded from the competition before award may request a debriefing before award (10 U.S.C. 2305(b)(6)(A) and 41 U.S.C. 253b(f)-(h)).

(a)(1) The offeror may request a preaward debriefing by submitting a written request for debriefing to the Contracting Officer within 3 days after receipt of the notice of exclusion from the competition.

(2) At the offeror's request, this debriefing may be delayed until after award. If the debriefing is delayed until after award, it shall include all information normally provided in a postaward debriefing (see 15.506(d)). Debriefings delayed pursuant to this paragraph could affect the timeliness of any protest filed subsequent to the debriefing.

(3) If the offeror does not submit a timely request, the offeror need not be given either a preaward or a postaward debriefing. Offerors are entitled to no more than one debriefing for each proposal.

(b) The Contracting Officer shall make every effort to debrief the unsuccessful offeror as soon as practicable, but may refuse the request for a debriefing if, for compelling reasons, it is not in the best interests of the Government to conduct a debriefing at that time. The rationale for delaying the debriefing shall be documented in the contract file. If the Contracting Officer delays the debriefing, it shall be provided no later than the time postaward debriefings are provided under 15.506. In that event, the Contracting Officer shall include the information at 15.506(d) in the debriefing.

(c) Debriefings may be done orally, in writing, or by any other method acceptable to the Contracting Officer.

The Contracting Officer should normally chair any debriefing session held. Individuals who conducted the evaluations shall provide support.

At minimum, preaward debriefings shall include--

(1) The agency's evaluation of significant elements in the offeror's proposal;

(2) A summary of the rationale for eliminating the offeror from the competition; and

(3) Reasonable responses to relevant questions about whether source selection procedures contained in the solicitation, applicable regulations, and other applicable authorities were followed in the process of eliminating the offeror from the competition.

Preaward debriefings shall not disclose--

- (1) The number of offerors;
- (2) The identity of other offerors;
- (3) The content of other offerors' proposals;
- (4) The ranking of other offerors;
- (5) The evaluation of other offerors; or
- (6) Any of the information prohibited in 15.506(e).

An official summary of the debriefing shall be included in the contract file.

POSTAWARD DEBRIEFING OF OFFERORS FAR 15.506

(a)(1) An offeror, upon its written request received by the agency within 3 days after the date on which that offeror has received notification of contract award in accordance with 15.503(b), shall be debriefed and furnished the basis for the selection decision and contract award.

(2) To the maximum extent practicable, the debriefing should occur within 5 days after receipt of the written request. Offerors that requested a postaward debriefing in lieu of a preaward debriefing, or whose debriefing was delayed for compelling reasons beyond contract award, also should be debriefed within this time period.

(3) An offeror that was notified of exclusion from the competition (see 15.505(a)), but failed to submit a timely request, is not entitled to a debriefing.

(4)(i) Untimely debriefing requests may be accommodated.

(ii) Government accommodation of a request for delayed debriefing pursuant to 15.505(a)(2), or any untimely debriefing request, does not automatically extend the deadlines for filing protests. Debriefings delayed pursuant to 15.505(a)(2) could affect the timeliness of any protest filed subsequent to the debriefing.

(b) Debriefings of successful and unsuccessful offerors may be done orally, in writing, or by any other method acceptable to the Contracting Officer.

(c) The Contracting Officer should normally chair any debriefing session held. (Individuals who conducted the evaluations shall provide support.)

(d) At a minimum, the debriefing information shall include--

- (1) The Government's evaluation of the significant weaknesses or deficiencies in the offeror's proposal, if applicable;
- (2) The overall evaluated price (including unit prices), and technical rating, if applicable, of the successful offeror and the debriefed offeror, and past performance information on the debriefed offeror;
- (3) The overall ranking of all offerors, when any ranking was developed by the agency during the source selection;

- (4) A summary of the rationale for award;
 - (5) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror;
and
 - (6) Reasonable responses to relevant questions about whether source selection procedures contained in the solicitation, applicable regulations, and other applicable authorities were followed.
- (e) The debriefing shall not include point-by-point comparisons of the debriefed offeror's proposal with those of other offerors. Moreover, the debriefing shall not reveal any information prohibited from disclosure by 24.202 or exempt from release under the Freedom of Information Act (5 U.S.C. 552) including--
- (1) Trade secrets;
 - (2) Privileged or confidential manufacturing processes and techniques;
 - (3) Commercial and financial information that is privileged or confidential, including cost breakdowns, profit, indirect cost rates, and similar information; and
 - (4) The names of individuals providing reference information about an offeror's past performance.
- (f) An official summary of the debriefing shall be included in the contract file.

3. Changes to Section 01100

Paragraph 1.10, acceptance period is amended to read “90” in lieu of “365.”